



Big Sky Dermatology

TELEVISIT LAPTOP/ PC INSTRUCTIONS

1. On the **bigskydermatology.com** website you will see at the top **"PATIENT PORTAL/ ONLINE BILL PAY"**
2. Click the link and log in with your credentials:
 - Username is often email address, but it can be different. If unsure you can call the office to find out.
 - If you do not know your username or password, you can click the forgot password option and a temporary password will be emailed to you
3. 10 minutes prior to your appointment please make sure you are logged in
4. Click the **"UPCOMING APPOINTMENTS"** tab on the left side bar of the screen
 - Televisit appointments will be displayed in orange above the appointment with a video camera icon to the right of the office name
5. Click on the corresponding televisit appointment
6. Hit the orange bar at the bottom that says **"JOIN TELEVISIT"**
7. A "Vitals" screen will appear, there is no need to enter any of that information. Scroll down and select **"SUBMIT VITALS"**
8. A compatibility check will be performed to make sure your device is Televist capable.
9. If no errors, you will now be checked into the appointment which informs the provider you are ready.
 - Please stay on this screen. Sometimes there is a delay or a provider is finishing another visit. Please be patient. When the provider is connected in to the visit as well, the televisit will begin.